



Loan Number: _____

Total Number of Objects: _____

Chippokes Plantation Farm Foundation
101 N. 14th St., 11th Floor, Richmond Virginia 23219

Exhibition Loan Form

Chippokes Farm & Forestry Museum

Exhibit Name: _____

Exhibit Opens: _____ **Closes:** _____

Exhibit Loan Item Return Date: _____

Item will be: _____ **Picked Up** _____ **Delivered**

I hereby deposit in the custody of the Chippokes Plantation Farm Foundation, Chippokes Farm & Forestry Museum, the following article:

It is understood that the conditions of this deposit are as follows:

1. This article is on loan for a period of _____ as agreed upon by owner.
2. The article will remain the property of the lender and is subject to withdrawal by him/her at any time, except hereinafter provided.
3. This article will be delivered upon the surrender of this receipt or written order of the lender or his/her duly authorized agent or legal representative. In case of death of the lender, the legal representative of the deceased is requested to notify the Foundation with their name and address in writing.
4. The Foundation will give to this article while in its custody, the same care they would receive if it were the Foundation's property; but the Foundation assumes no responsibility in case of loss or damage by theft, fire, or otherwise.
5. The Foundation will use this article as and when it deems best.

6. Should the Foundation at any time desire to terminate its obligations with reference to this article, or any the owner may be notified that they must be withdrawn within sixty, (60) days and, if not so withdrawn, it shall become the absolute property of the Foundation.

Signature of Lender: _____ Date: _____

Received by: _____ Date: _____
(Museum Representative)

The Chippokes Farm & Forestry Museum wishes to thank the owner of this loaned article for helping further the mission of the museum. Generous loans of artifacts enhance the exhibits and help tell the story of rural life in Virginia.

HISTORICAL INFORMATION

(Mark "NK" when information is not known)

Name of Item: _____

Manufacturer of Item: _____

Year Manufactured: _____ Original Cost of Item: _____

Identification Numbers (model no., serial no.): _____

Name and Address of Previous Owner: _____

Purpose: _____

How powered, (i.e. hand cranked, horse drawn, etc.): _____

Approximate Capacity (one acre per day, one bushel per hour): _____

Other data of interest when describing or interpreting item: _____

Value suggested by donor: _____

Printed name: _____

Address: _____

Town/City, _____ State _____ Zip _____

Telephone: Work (____) _____

Home (____) _____

Date: _____